

REARS Table View Navigation

Table View is how your search results display when you run a REARS search and is similar to a spreadsheet. In this tutorial we'll take a look at how to navigate, sort and filter search results.

1. First, we'll define the search criteria. For this example, we're selecting a Landuse type of Single Family Residential; a Sales Price of between \$300,000 and \$310,000; and a Sold Date from 01/01/2000. Then we'll click on Search.

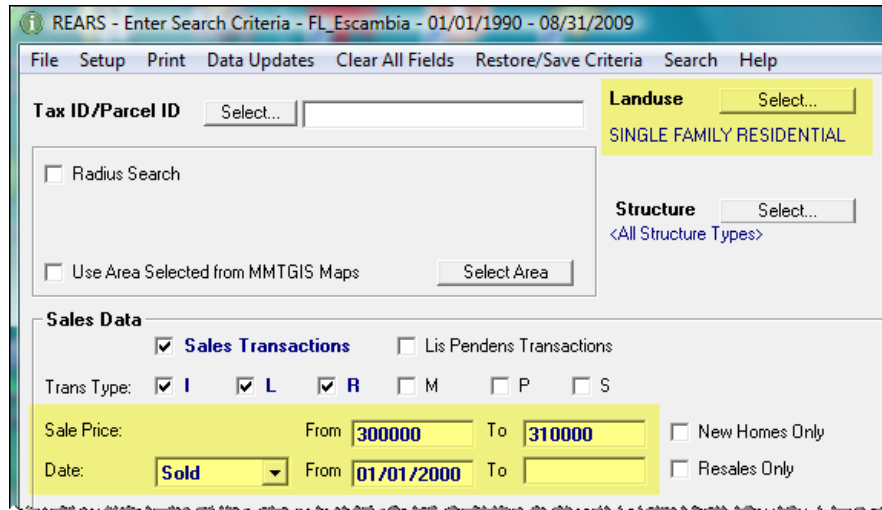


Figure 1

2. The Table-View Screen with the search results will display as follows:

TaxID/ParcelID	Ref/Mz	Subdivision/Location	Lot	Block	Jr	Phase	Sec/Twn/Rng	Parcel Address	
132619551	000S0C	ARAGON	13	A		REPLA	02202S30W	572 SANTOS ST	PENSA
132619625	000S0C	ARAGON	6	F			02202S30W	6 FLORIDA BLANCA ST	PENSA
132619625	000S0C	ARAGON	6	F			02202S30W	6 FLORIDA BLANCA ST	PENSA
090240060	031S31	ASHBURY HILLS	30				00301S31W	3020 ASHBURY LN	CANTO
090240068	031S31	ASHBURY HILLS	34 & F				00301S31W	3012 ASHBURY LN	CANTO
013956520	051S3C	AUTUMN CHASE	4				00501S30W	10023 AUTUMN LN	PENSA
012647351	161S25	BAY CLIFF ESTATES	21	C	2		01601S29W	3995 ROMMITCH LN	PENSA
012323002	131S25	BAY OAKS	2	A	2		01201S29W	4650 AVENIDA MARINA	PENSA
012313120	121S25	BAY OAKS	22				01201S29W	5705 AVENIDA MARINA	PENSA
104229542	153S32	BAY POINTE VISTA	21 & F				01503S32W	955 OSPREY CT	PENSA
094705260	332S31	BAYOU GRANDE LANDING	5				00403S31W	724 LANDING LN	PENSA
102838306	013S32	BAYOU TARKILN PLANTATION	3 LES	B	1		00103S32W	3366 PITCHER PLANT CIR	PENSA
010090640	031S25	BAYWALK	8				00301S29W	4525 BAYWALK CIR	PENSA
100884000	352S31	BEACH HAVEN PLAT	1,2,3,4	118			03502S31W	401 GORDON AVE	PENSA
090346338	081S31	BELL RIDGE FOREST	11	D			00801S31W	9313 BELL RIDGE DR	PENSA
131362000	000S0C	BELMONT TRACT	11 & 14				02802S30W	15 DE SOTO ST	PENSA
131336000	000S0C	BELMONT TRACT	17, 18, 41				02802S30W	905 BARCELONA ST	PENSA

Figure 2

- In Table View, there is one row for every parcel record that displays from your search results. By default the top record, or row, is highlighted meaning it is “selected”. The total number of records found is shown in the lower left corner of Table View and as you can see in Figure 3, our current search results yielded **303** records.

102060003	223S31	CHANDELLE	24	A	21
102058706	223S31	CHANDELLE	16	G	3RE
102058719	223S31	CHANDELLE	2	J	3RE
102058803	223S31	CHANDELLE	5	N	3RE
		CHANDELLE	4	N	3RE
081351425	502S3C	CHANTARENE	2	E	
081351620	502S3C	CHANTARENE ADDITION	10	H	

Figure 3

- The columns that display are the data fields of information. You can navigate the records horizontally to see additional data columns by using the scroll bar located at the bottom of the screen, or the right and left arrow keys located on your keyboard. To navigate vertically through the rows of records, use the scroll bar located on the right side of the spreadsheet, or the up and down arrow keys located on your keyboard.
- An individual parcel record can be displayed in Full-View mode by double-clicking on a selected row or by clicking on a record and selecting “Show Full Info” from the top menu bar. In this tutorial, we’ll double-click the fourth row down to display the individual parcel information in Full View mode.

Full View Sales Information - FL_Escambia - Record 4 of 303

General Information

Tax ID: 090240060 Prop Ref /Map No: 031S31180000030 Subdv: ASHBURY HILLS
 Seller: FLEMING JEFFREY D & NORMA J Lot: 30 Block: Unit: Phase:
 Buyer: SEIFERT TREVOR B & DONG YIQIAN Addr 1: 10004 HUNTSMAN PATH Addr 2:
 City: PENSACOLA State: FL Zip: 32514 Country: USA

Sale Information

Doc Type: WARRANTY DEED SD: 08/01/2008 RD: 08/06/2008 Price: 300000 Bk/Pg: 6361 / 1266
 Closing Agent: RELIABLE LAND TITLE CORPORATION Trans Type: R New/ Resale: R # of Lots: 1 Ownership %: Seq #: 269800

Location of Property

SecTwnRng: 00301S31W Addr: 3020 ASHBURY LN - CANTONMENT FL 32533-6641
 Real Estate Area/Zone: Z1Y1 Water Front: Legal: LT 30 ASHBURY HILLS PB 14 P 24 OR 4717 P 776

Description of Property

Land Use: SINGLE FAMILY RESIDENTIAL Land Size: 1 Lot/Tract GIS Acres: 1.04 Parcel Value: 448830
 Structure Type: SINGLE FAMILY RESIDENCE Yr Bk Eff/Act: 1998 / 1998 Sqft Eff/HC: 5884 / 5468 Land Value: 28500

Mortgage Information

Amount 1: 270000 Lender 1: TAYLOR BEAN & WHITAKER MORTGA Type 1: CONV FV 1:
 Amount 2: 0 Lender 2: Type 2: FV 2:

Sales History (Tax Roll)

Bk/Pg or Instr: 4717/776 Date 1: 2001/03 V/I: I Price 1: 291000
 Bk/Pg or Instr: 4717/776 Date 2: 1998/06 V/I: I Price 2: 300000

Sales Analysis

Tot \$ Sqft Eff/HC: 50 / 54 Ind Struc Price: 280951
 Ind Struc \$ Sqft Eff/HC: 47 / 51 Ind Land Price: 19049

Extra Features/Areas:
 Sub Areas: BAS 5072 OPF 64 SPF 396 BMG 396 GRF 440 PF 11 F61 DD1
 Extra:
 Roof Cover/Style: Dim/Arch Shingle
 Roof Structure: Gabl/Hip Hi Ptc

Figure 4

6. While in Full View mode you can navigate between records by clicking on the “Next” or “Previous” button on the top menu bar.
7. Table View is designed to let you easily sort and filter parcel records. By default, the records in Table View are sorted by Tax ID. For this tutorial, we want to sort the parcel records by Subdivision/Location, so we’ll right-click anywhere in the Subdivision/Location column to display the sort and filter menu and select to sort in ascending order.

TaxID/ParcelID	Ref/Map	Subdivision/Location	Price
132619551	000S00	ARAGON	572 SAN
132619625	000S00	ARAGON	6 FLORID
132619625	000S00	ARAGON	6 FLORID
090240060	031S31	ASHBURY HILLS	3020 AS
090240068	031S31	ASHBURY HILLS	3012 AS
013956520	051S30	AUTUMN CHASE	10023 A
012647351	161S29	BAY CLIFF ESTATES	3995 RO
012323002	131S29	BAY OAKS	4650 AV
012313120	121S29	BAY OAKS	5705 AV
104229542	153S32	BAY POINTE VISTA	955 OSF

Figure 5

- By selecting Advanced Sort, we have the ability to sort table-view by up to 3 levels. In this example, the records will first sorted by Grantee's state, then within each state, the records will sort by subdivision/location name and then sort by square footage.

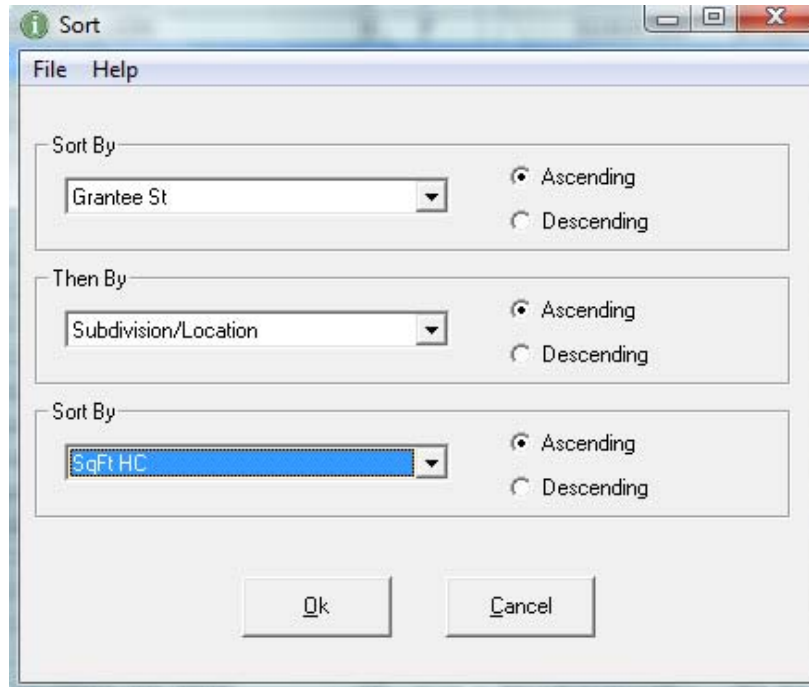


Figure 6

- You can select any number of records in the Table View. We're going to print the details of three records, so to select all three rows we'll click on the first row, then press the Control (Ctrl) key and click on each additional row. To select rows in a series we can simply highlight the top row, then hold the Shift key down and click on the bottommost row.

TaxID/ParcelID	Ref/Ma	Subdivision/Location	Lot	Block	Jr	Phase	Sec/Twn/Rng	Lis Per
132619551	000S0C	ARAGON	13	A		REPLA	02202S30W	572
132619625	000S0C	ARAGON	6	F			02202S30W	6 FL
132619625	000S0C	ARAGON	6	F			02202S30W	6 FL
090240060	031S31	ASHBURY HILLS	30				00301S31W	302
090240068	031S31	ASHBURY HILLS	34 & F				00301S31W	301
013956520	051S3C	AUTUMN CHASE	4				00501S30W	100

Figure 7

- We can easily filter or remove selected records from our search results. For this tutorial, we want to identify cash buyers only. One way to identify these sales is to look in the Mortgage Amount column for sales without a mortgage amount. We'll scroll over to the Mortgage Amount column, then right-click on the column heading and select to sort the records in ascending order.

Property Type	Mtg Amt	Mtg Lender
NCE	279,000	...
NCE	275,000	...
NCE	240,000	...
NCE	270,000	...
NCE	150,000	...
NCE	271,000	...
NCE	213,000	...
NCE	210,000	JPMORGAN CHASE BANK NA
NCE	368,000	BANK OF PENSACOLA

Figure 8

- Since we want to remove any record that has a mortgage amount, we'll make sure the first record is selected, then scroll down to the last record with a mortgage and press SHIFT/click to highlight the records in between. Then we'll press the DELETE key on my keyboard to remove these records from my search results.

	Mtg Amt 1	Mtg Lender 1
	314,500	NAVY FEDERAL CREDIT UNION (NFCU)
	316,700	WACHOVIA MORTGAGE COMPANY
	317,100	WELLS FARGO BANK NA
	320,400	COUNTRYWIDE HOME LOANS INC
	320,400	GMAC MORTGAGE LLC
	368,000	BANK OF PENSACOLA
	377,000	US SOUTH BANK
	44	
	65	

Figure 9

12. Notice, the counter in the bottom left corner is now updated to reflect the number of records that remain.

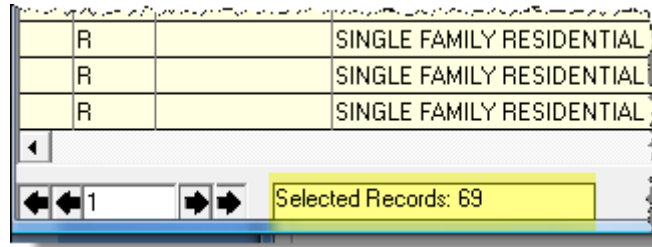


Figure 10

13. Deleting the records only removes them from my current search results and not from the database. If we wanted to see the delete records again, we can always select “Refresh From Search” from the top menu bar.

pendens History	Show Map/Doc	Show Tax Card	Refresh From Search	Help	
W/Rng	Parcel Address	Parcel City	Parcel State	Parcel Zip	Parcel
W	572 SANTOS ST	PENSACOLA	FL	32502	6189
W	6 FLORIDA BLANCA ST	PENSACOLA	FL	32502	6182
W	6 FLORIDA BLANCA ST	PENSACOLA	FL	32502	6182
W	3020 ASHBURY LN	CANTONMENT	FL	32533	6641

Figure 11

14. You can also filter your search results to just display only the records that meet certain qualifying conditions. For this type of filtering, you right-click on a column and select “Filter”.

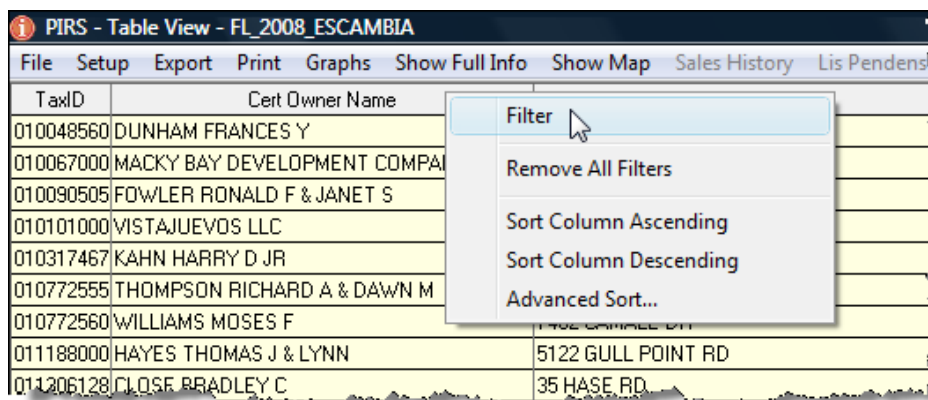


Figure 12

15. The filter screen displays allowing you to select a qualifier and value to use in filtering this column’s data. For this example, we want to display only records with a Subdivision/Location name that starts with Brookside, so we’ll choose the qualifier of “begins with” and a value of Brookside*.

(Note: the asterisk (*) is a wildcard character that tells the system to find all matches that begin with Brewton).

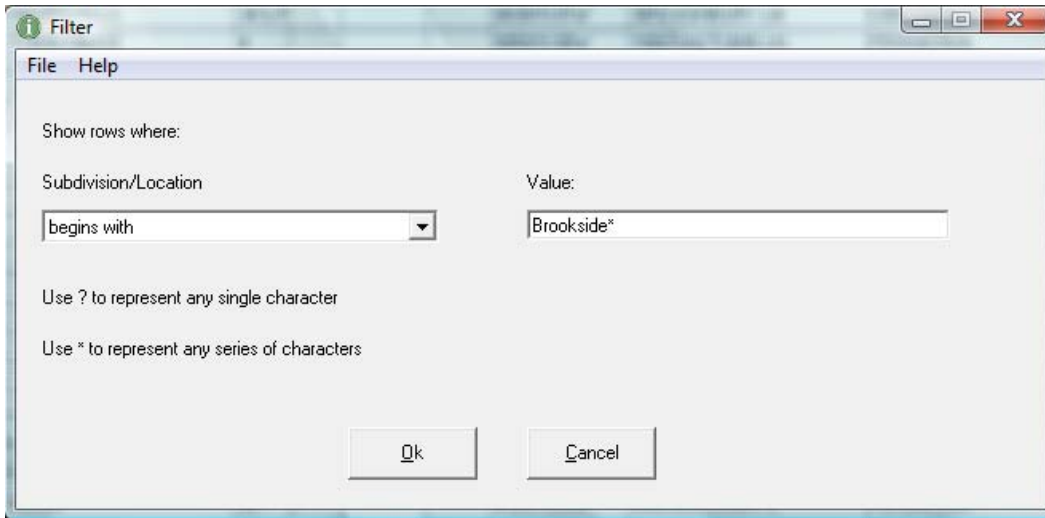


Figure 13

16. When we click OK, the following screen displays showing only records that meet our filter criteria.

REARS - Table View - FL_Escambia - 01/01/2000 to 08/31/2009

TaxID/ParcelID	Ref/Map	Subdivision/Location	Lot	Block	Unit	Phase	Sec/Twp
110208556	181N30	BROOKSIDE HILLS	PT	OFH			01801N30
110208592	181N30	BROOKSIDE HILLS	10	K			01801N30

Figure 14

17. The screen below displays the qualifiers you can choose from when filtering a data field value:

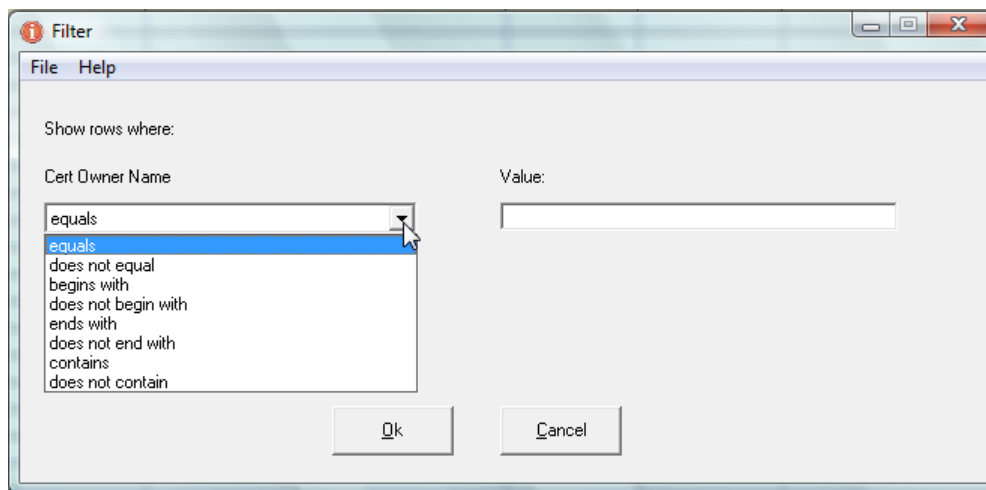


Figure 15

18. To return to the original table view screen, right-click again and select Remove All Filters.

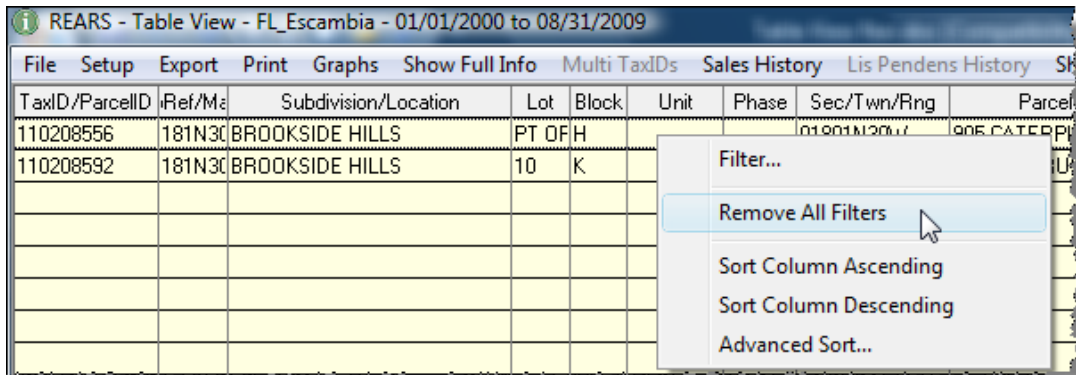


Figure 16

19. Once you're satisfied with your search results in table-view, you can view parcel records on-screen, export the records into another database, print reports or mailing labels as well as view or print the results in a bar or line graph or a pie chart. Also note that you can change table view setup of the data field columns by removing, adding or rearranging columns. Details on all these functions are covered in separate tutorials.