

PIRS Enhancements

1. Product Registration

PIRS now comes with a certain number of user licenses to install and run the program. The first time PIRS is opened, each user must register by entering their email address, thereby allowing the program to track all current users. If someone leaves your office and you want to register the product to a new employee, you should first unregister the user by selecting “**Help → Unregister County**”.

2. Tax ID/Parcel ID Lookup

When searching PIRS records by Tax or Parcel ID, you now have the ability to enter all or part of a tax/parcel ID number or owner’s name to help locate the desired record. As always, if you know the tax or parcel ID number, you may enter it directly into the field box. However, if you want to search for the tax or parcel ID number, click on the “**Select**” button shown in *figure 1*.

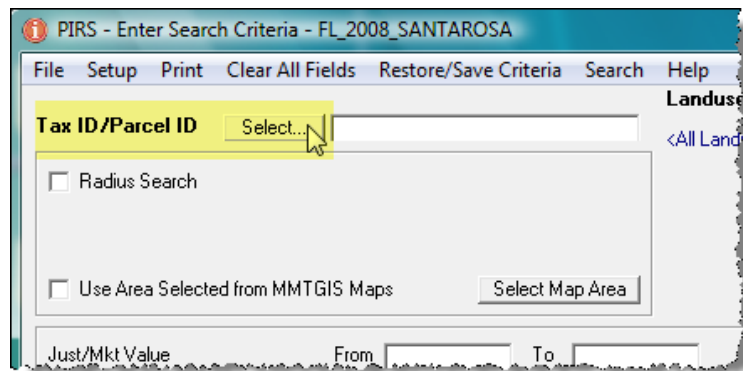


Figure 1 – Tax or Parcel ID Lookup

On the next screen, to search by Tax or Parcel ID number, simply click on the column heading and a blank box will appear. As you start typing into this box, the system will display matching records.

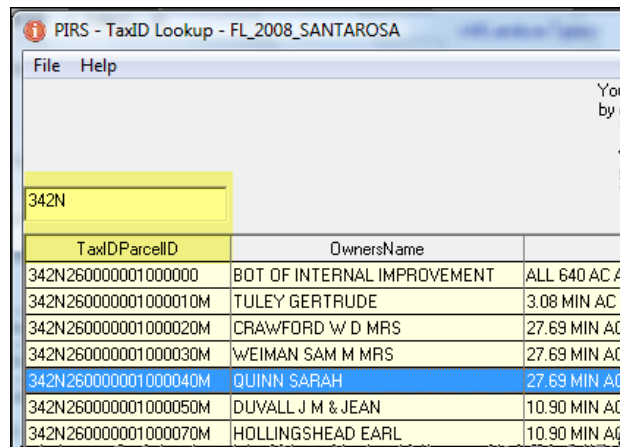


Figure 2- Simply start typing to find matching records

To search by Owner's Name, simply click on that column heading and a blank box will appear on top of the column. As you start typing into this box, the system will display matching records.

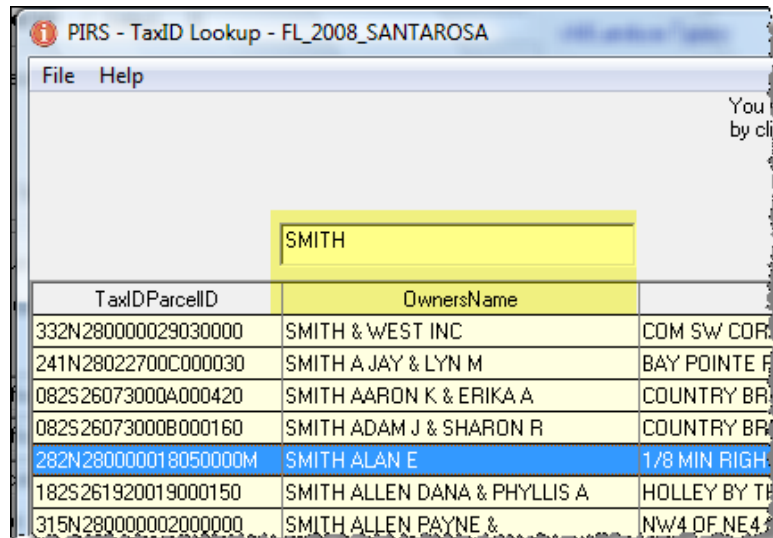


Figure 3 – Simply start typing to find matching records

3. Radius Search Lookup

To perform a radius search, you can simply enter a tax or parcel ID number into the Radius Search box shown in *figure 4* and then select the search distance from this reference point. You also have the ability to search for the reference point tax or parcel ID number by clicking on “Select” next to Radius Search, and screens similar to those shown in *figures 5 - 7* will display allowing you to search by Owner's Name, Street Name or Parcel Address.

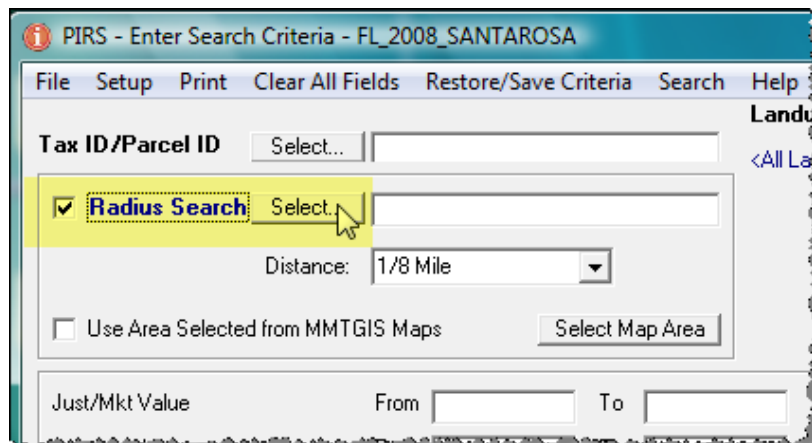


Figure 4 – Radius Search Lookup

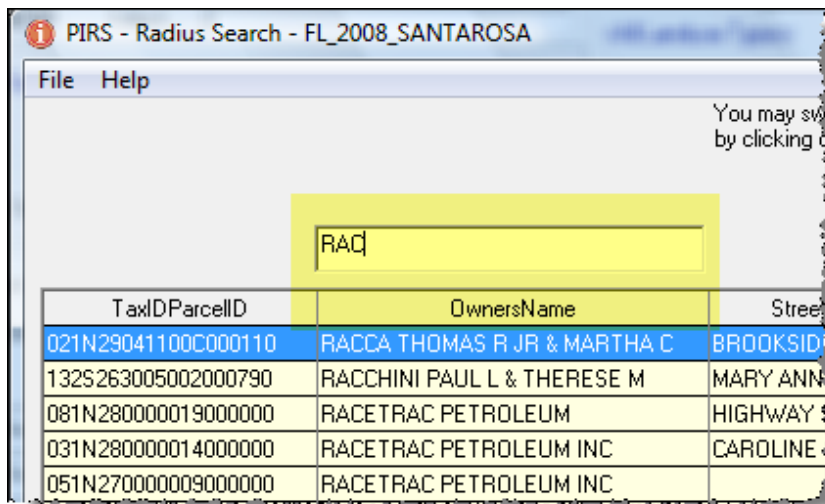


Figure 5 – Simply start typing to find matching records

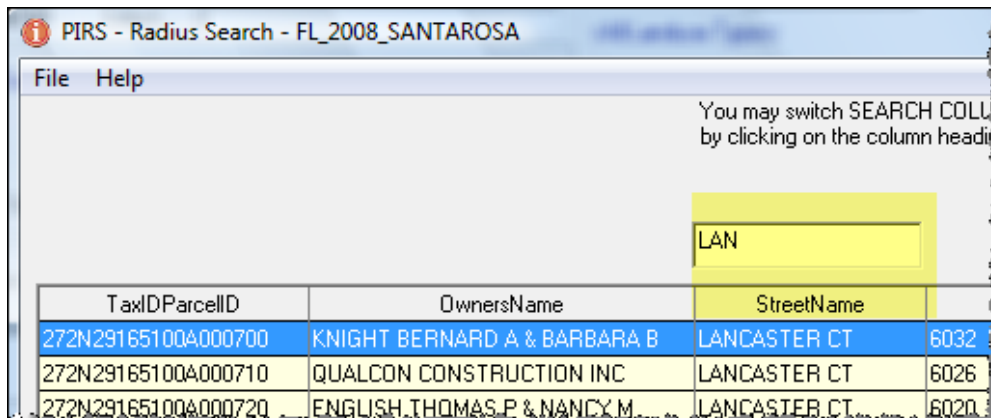


Figure 6 - Simply start typing to find matching records

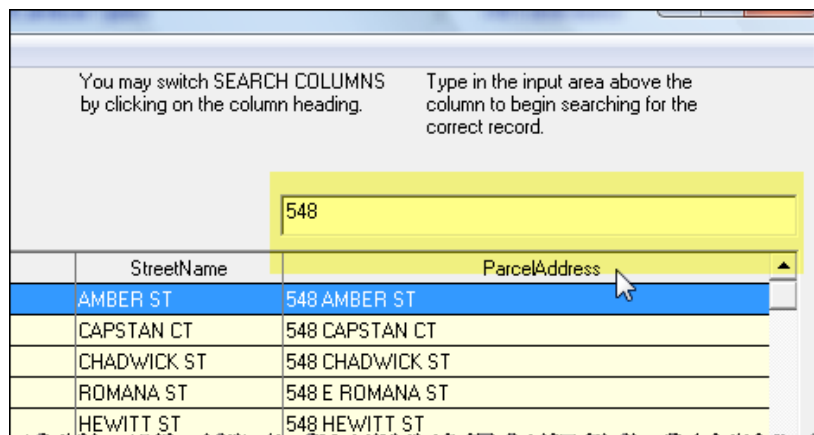


Figure 7 - Simply start typing to find matching records

Search Multiple States, Streets and Zip Codes

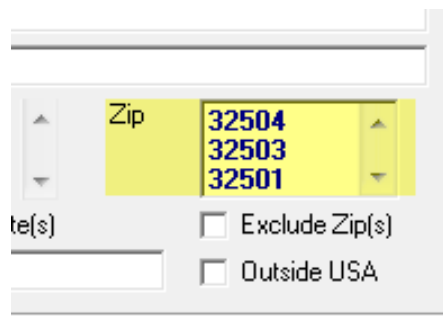
When choosing PIRS search criteria, you now have the ability to expand your search results by selecting multiple certified owner states and parcel street names. Beside these options, there is now a **“Select”** button you can click to bring up a listing of all states or street names. Simply place a checkmark beside the names you want included in your search results.



The screenshot shows a search form with two main sections: "Owner's Name & Address (Certified Only)" and "Parcel Location". In the first section, the "State" dropdown menu is highlighted in yellow and has a "Select..." button next to it. Below it, there is a checkbox labeled "Exclude State(s)". In the second section, the "Street Name" dropdown menu is also highlighted in yellow and has a "Select..." button next to it. Other fields include "Owner Name", "Street Address", "City", "Country", "Prop Ref/Map No", "Subdiv Code", and "Sec".

Figure 8 – Multiple state and/or street name search

Multiple zip codes may be typed directly into the Zip box.



The screenshot shows a close-up of the "Zip" dropdown menu. The dropdown is open, displaying a list of zip codes: 32504, 32503, and 32501. The dropdown is highlighted in yellow. Below the dropdown, there are two checkboxes: "Exclude Zip(s)" and "Outside USA".

Figure 9 – Multiple zip code search

4. Search Screen Resolution Change

To accommodate the new features, the new PIRS Search Screen requires a larger screen resolution of 1024 x 768. If you do not wish to run in this larger screen resolution, and want to continue using the old search screen without the enhancements listed above, you may do so by selecting **File → Preferences → Use Old Search Screen**.

5. Table View Sort and Filter

- a) In prior versions of PIRS you had the ability to sort columns in ascending or descending order by clicking on the column header. In the new PIRS we have greatly enhanced your ability to sort and filter through data columns. To bring up the menu of sort and filter options, simply “right-click” anywhere on the column and a menu window will appear as shown below:

PIRS - Table View - FL_2008_SANTAROSA

File Setup Export Print Graphs Show Full Info Show Map Sales History Lis Pendens History Refresh From Search Help

TaxID	Cert Owner Name	Cert Owner Addr 1	
011N2908150	WILLIAMS EDDIE & TINA	5336 CRYSTAL CREEK DR	
011N2908150	FLOYD OLETA TRUSTEE	5280 CRYSTAL CREEK DR	
011N2908150	COONFIELD LELA G	5217 EMERALD DR	
011N2908150	TROMMELEN LINDA DIANN STEWART	5265 EMERALD DR	
012S2700000	KOCH HELMUT & FRIEDA	2903 HOLLEY POINT RD	
012S2719300	YOST KAMMIE SUE	8522 NAVARRE PKWY	
012S2757100	SNIDER THOMAS T & KAREN C	7451 CHASE ST	NAVARRE
012S2932200	FERRELL RICHARD D	285 S GARCON POINT RD	MILTON
021N2700000	SMOTHERS JERRY L & PAMELA E	9580 AMERICAN FARMS RD	MILTON
021N2900000	SPENCER FIELD LLC	900 INDUSTRIAL CT	PENSACOLA
021N2900000	KINNAN THOMAS E &	BRENDA HESKETT	PACE
021N2904110	EDGAR GARY E & CHERYL A	4942 PINEVIEW RIDGE RD	PACE
021N2954250	WAL KFR DAMIFN N & COURTNEY C	5239 ENGLISH OAK DR	PACE

Figure 10 – Right-click on a column to display sort/filter menu

- b) **Advanced Sort** - in addition to sorting a column alphabetically, the last option on the above menu can be selected, as screen shown below. This option allows you to define up to three levels of sort criteria. In the example below, we are first sorting the records by the current owner’s state; then within each state the records will be sorted by subdivision name; and then the records are sorted by effective square footage.

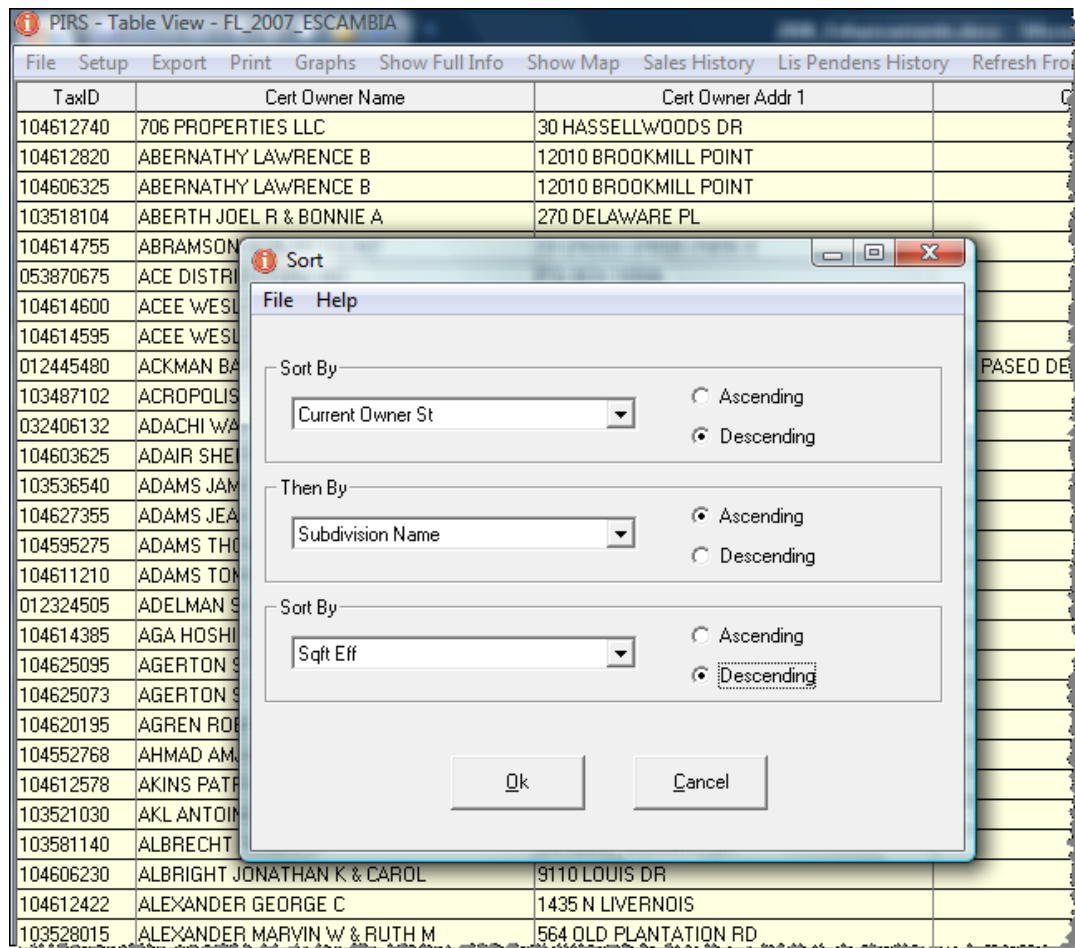


Figure 11 – Advanced sort

- c) **Filter** - the first item on the pop-up menu shown in *Figure 10*, offers the ability to further narrow your search results while in Table View. In the example shown below in *Figure 12*, we want to narrow down the table view results to display only the records that begin with “Adams Homes of Northwest”, so we chose the qualifier of *begins with* . In *Figure 14*, there is a list of all available qualifiers.

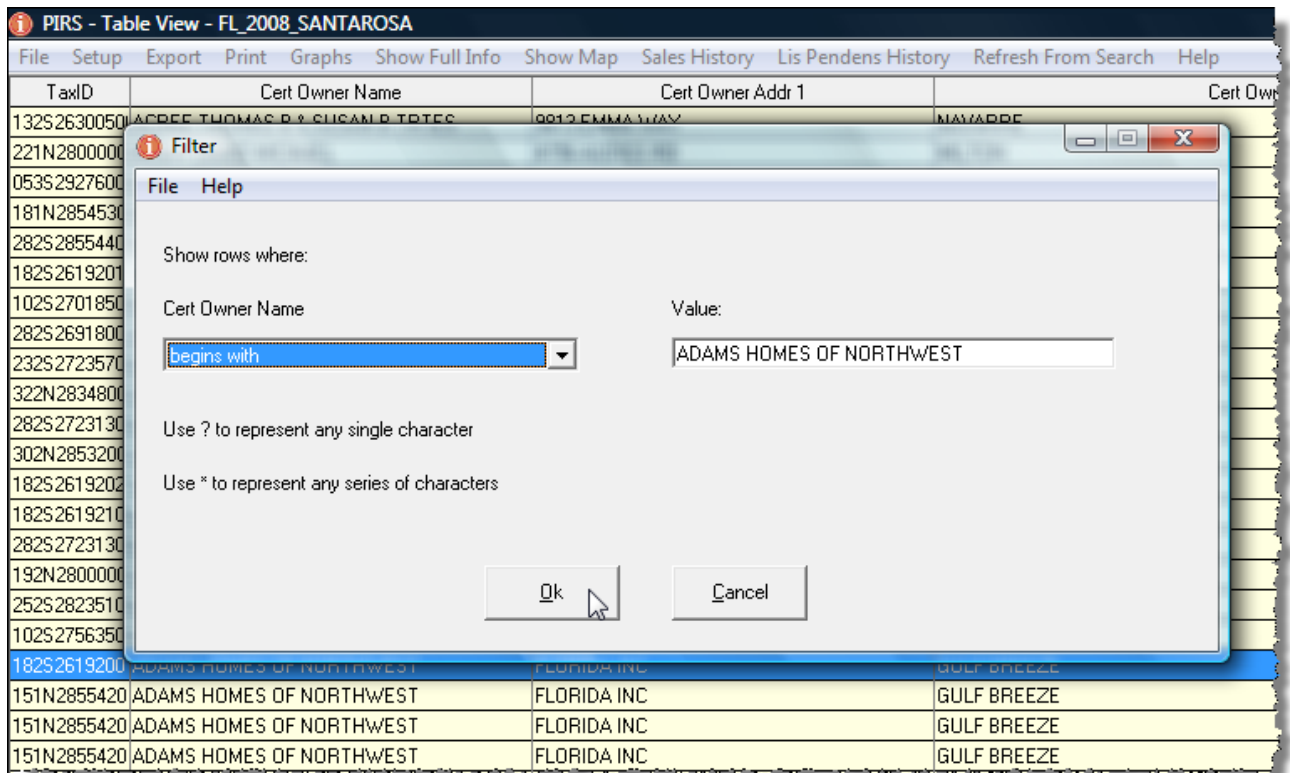


Figure 12 – Filter

PIRS - Table View - FL_2008_SANTAROSA									
File	Setup	Export	Print	Graphs	Show Full Info	Show Map	Sales History	Lis Pendens History	Refresh From S
182S2619200	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
151N2855420	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
151N2855420	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
151N2855420	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
282S2855440	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
282S2855440	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
021N2954250	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
262N2957150	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
262N2957150	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
262N2957150	ADAMS HOMES OF NORTHWEST	FLORIDA INC	GULF BREEZE						
202S2752790	ADAMS HOMES OF NORTHWEST OF	FLORIDA INC	GULF BREEZE						
202S2752790	ADAMS HOMES OF NORTHWEST OF	FLORIDA INC	GULF BREEZE						
202S2752790	ADAMS HOMES OF NORTHWEST OF	FLORIDA INC	GULF BREEZE						

Figure 13 – Filtered data results

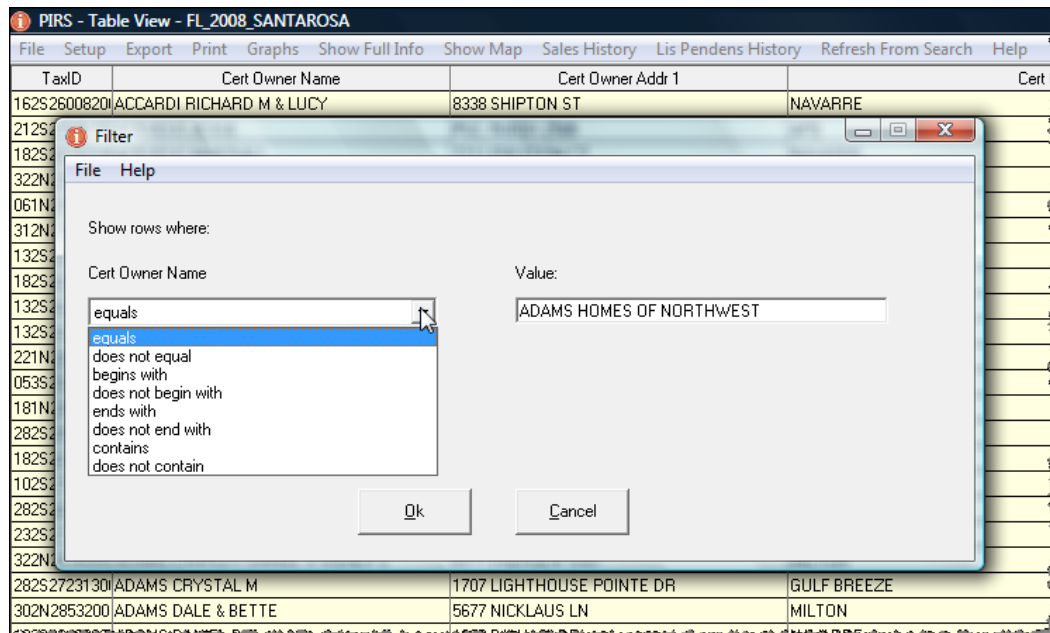


Figure 14 – All available filter qualifiers

6. Download PIRS Data Updates

For all REARS subscribers and upgraded PIRS subscribers, as parcel records change ownership, the PIRS data can be updated to reflect the current owner's name and address. To check for data updates, select **"Help → Download Full County and Data Updates"**.

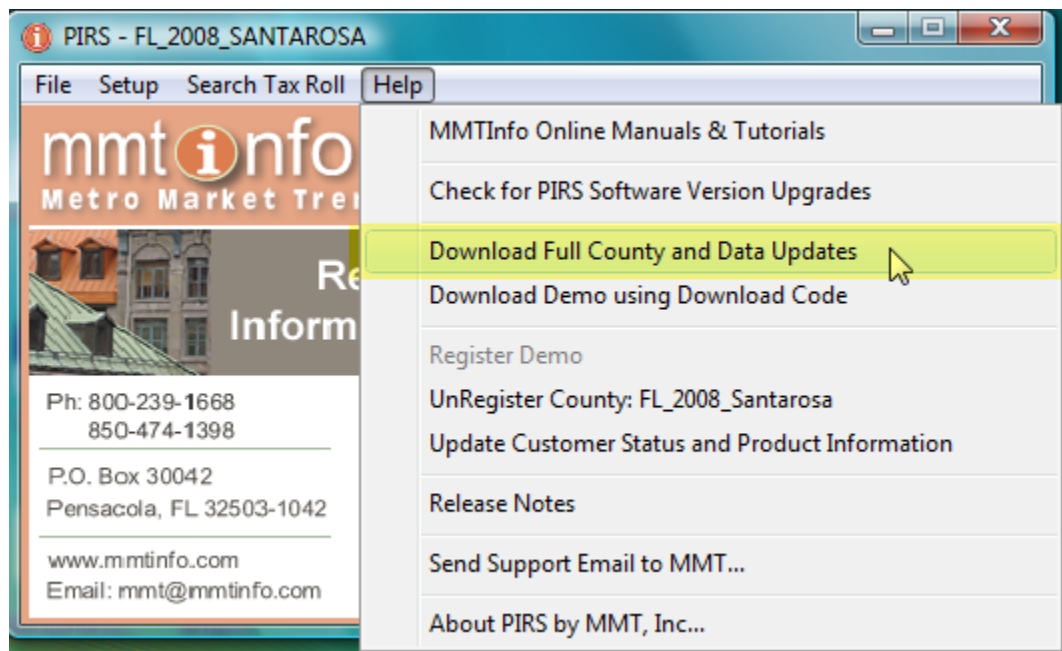


Figure 15 – Download full county and data updates

The following screen will display. If a “Y” appears under the “Current Owner Updates Available” or the “Other Updates Available” column, you can highlight the row of the county name and press the “Install Updates for Selected Counties” button.

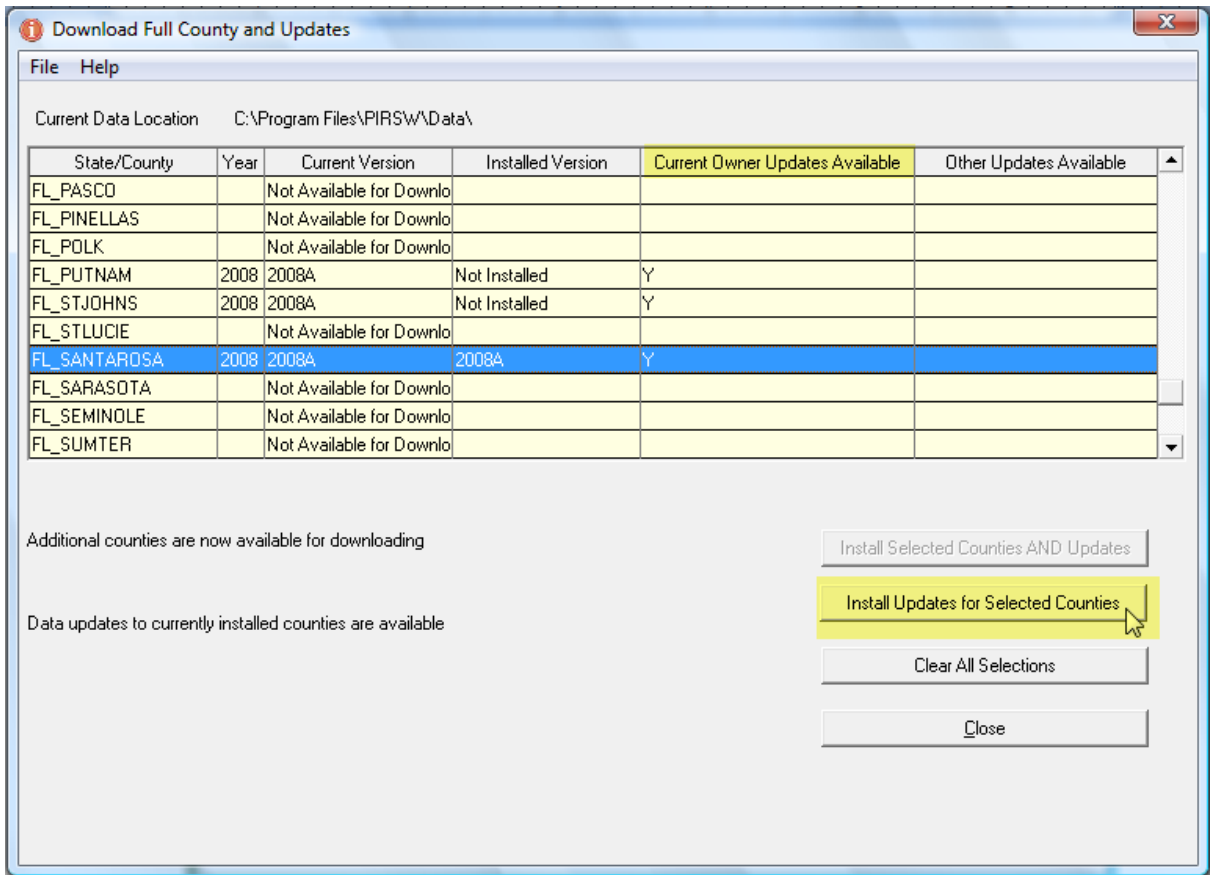


Figure 16 – Download data updates

7. Download Full County and Current Owner Updates

You can also install any county(s) you may not have installed during the initial download of PIRS by selecting **Help** → **Download Full County and Data Updates**. Simply highlight the county and click “Install Selected Counties AND Updates” button

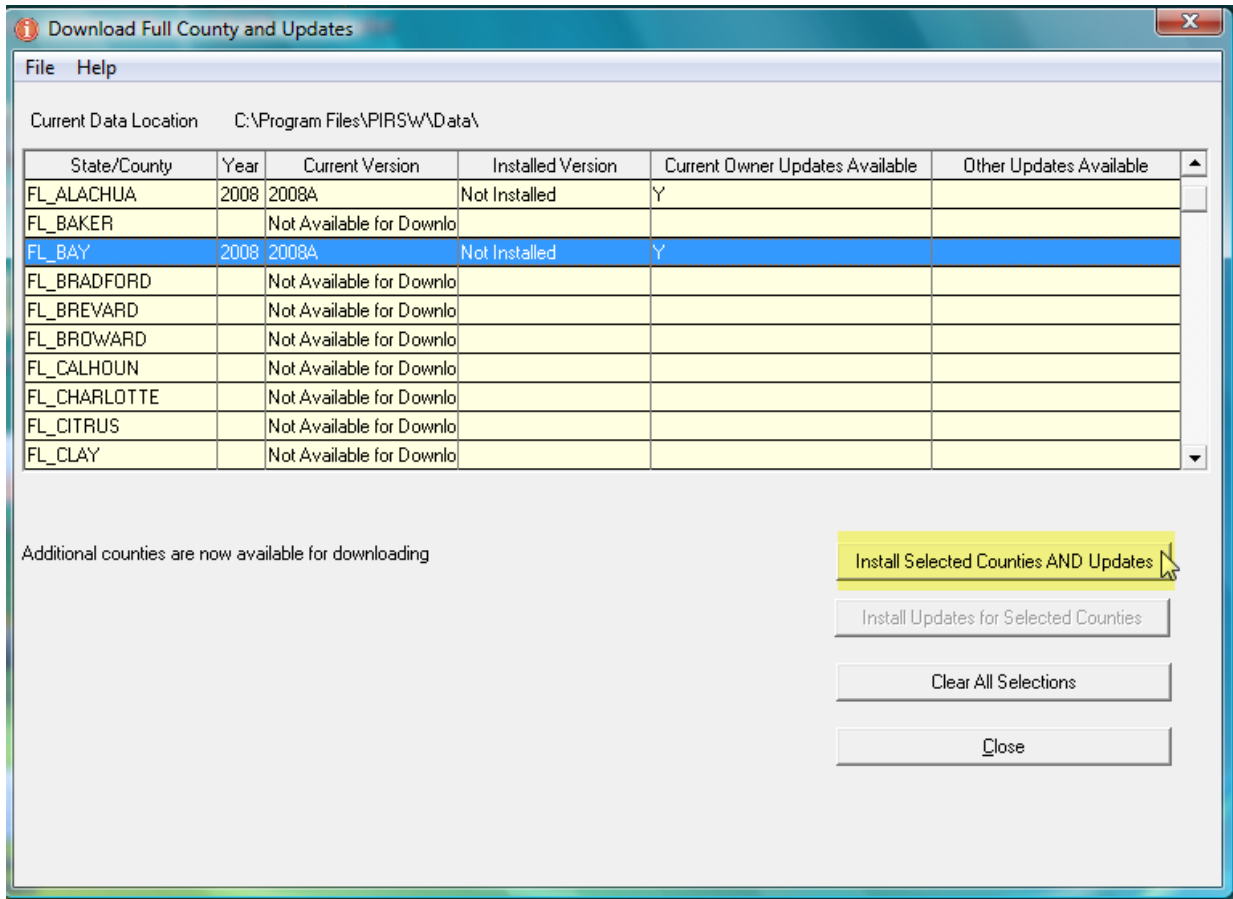


Figure 17 – Install full county and current owner updates